



JEFFERSON COUNTY CONSERVATION DISTRICT

205 W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105 FAX (360) 385-4823

MINUTES OF THE JANUARY 27, 2016 SPECIAL MEETING

Call to Order: By Chair Roger Short at 3:32 p.m., 205 W Patison Street, Port Hadlock, Washington

Supervisors Present: Julie Boggs, Lige Christian, Glen Huntingford, and Roger Short

Supervisors Excused: Mike McFadden

Associate Supervisors Present: None

Staff Present: Jill Zarzeczny, Jerry Clarke, and Tracy Kier

Purpose of Special Meeting - Public notice requirements having been met in accordance with RCW 42.30, Chair Short reminded those in attendance that the purpose of the Special Meeting was to review the District's budget. The Board may, or may not, elect to take action on this subject. No other business would be discussed or transacted.

BUDGET REVIEW

- A. Budget Task Update** – District Manager Jill Zarzeczny provided an update on legislative issues concerning the Systems of Rates and Charges for Conservation Districts.
- B. Budget Projections** – With the assistance of Ms. Zarzeczny and Office Manager Tracy Kier, the Board reviewed the budget projections for the first quarter of 2016. The Board agreed that in order to increase the District's long-term, local sustainable funding support, they would continue to pursue the possibility of implementing a System of Rates and Charges with Jefferson County.
- C. FCS Group – Potential Work Plan and Budget to Develop a System of Rates and Charges** – Ms. Zarzeczny distributed to, and reviewed with, the Board the January 8, 2016 memorandum from John Ghilarducci, Principal of the FCS Group, containing a proposed work plan and budget for developing and implementing a System of Rates and Charges for the District. The Board discussed the proposed process, timelines, and fees associated with the work plan. Based on their discussion, the Board directed Ms. Zarzeczny to prepare a one-time enhancement request to Jefferson County, in addition to the anticipated 2016 Jefferson County Funding Agreement of \$47,100.00, for review by the Board at their regular meeting in February. The Board also discussed inviting the City of Port Townsend to join the Conservation District.

REVIEW OF OFFICIAL ACTIONS

There were no official actions of the Board.

Time, Date, and Place of Next Meeting – The Board will meet again at their regular meeting on Wednesday, February 3, 2016 at the District Office located at 205 W Patison Street, in Port Hadlock, Washington.

Meeting Adjourned - There being no further business to discuss or transact, the meeting was adjourned at 4:38 p.m.

Minutes approved this 2nd day of March, 2016.



Tracy Kier, Recording Secretary



Roger Short, Chair *VICE-CHAIR*

Acronym List

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation	SAO – State Auditor's Office
Ag/GMA = Agriculture/Growth Management Act	CAO – Critical Areas Ordinance
BMPs = Best Management Practices	CREP = Conservation Reserve Enhancement Program

Minutes
January 27, 2016 Special Meeting
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E.OCC = Board of County Commissioners	CASP = Critical Areas Stewardship Plan
DOE = Department of Ecology	FSA COC = Farm Service Agency, County Office Committee
EQIP = Environmental Quality Incentive Program	FSA CED = Farm Service Agency, County Executive Director
HCDO = Hood Canal Dissolved Oxygen Program	CY or FY = Calendar Year / Fiscal Year
HCSEG = Hood Canal Salmon Enhancement Group	CCWF – Centennial Clean Water Funds (DOE funds)
IGDO = Intra Gravel Dissolved Oxygen	NACD = National Association of Conservation Districts
JCPH = Jefferson County Public Health	JC/DCD = Jefferson County/Dept. of Community Development
JCPW = Jefferson County Public Works	JC EDC = Jeff. Co. Economic Development Council
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding	JCCD = Jefferson County Conservation District
MRSC = Municipal Research and Services Center of Washington	JLT = Jefferson Land Trust
NFWF = National Fish & Wildlife Foundation	NMP = Nutrient Management Plan
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development	LWG = Local Working Group
RCO/SRFB = Recreation & Conservation Office/Salmon Recovery Funding Board	NOSC = North Olympic Salmon Coalition
WCC: Intern/WCC Crew = Washington Conservation Corps Intern or Crew	TA = Technical Assistance
WHIP = Wildlife Habitat Incentive Program	PUD#1 = Public Utility District #1
WRP = Wetland Reserve Program	WACD = Washington Association Conservation Districts
WSCC = Washington State Conservation Commission	NRCS = Natural Resources Conservation Service
WSU = Washington State University	WRIA 17 = Water Resources Inventory Area #17
SMP = Shoreline Management Plan	HCW = Horses for Clean Water (also: Hood Canal Watershed)
TSP = Technical Service Provider (contract with NRCS)	WADE = Washington Association of District Employees
JLC = Jefferson Landworks Collaborative	EPA = Environmental Protection Agency
WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center	USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
FSP = Puget Sound Partnership	PSCD Caucus = Puget Sound Conservation District Caucus