JEFFERSON COUNTY CONSERVATION DISTRICT
205 W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105 FAX (360) 385-4823

MINUTES OF THE NOVEMBER 23, 2015 SPECIAL MEETING

Call to Order: By Chair Roger Short at 3:30 p.m., 205 W Patison Street, Port Hadlock, Washington
Supervisors Present: Lige Christian, Mike McFadden, and Roger Short
Supervisors Excused: Julie Boggs and Glen Huntingford
Associate Supervisors Present: None
Staff Present: Jill Zarzeczny and Tracy Kier

Purpose of Special Meeting - Public notice requirements having been met in accordance with RCW 42.30, Chair Short reminded those in attendance that the purpose of the Special Meeting was to review the District's budget. The Board may, or may not, elect to take action on this subject. No other business would be discussed or transacted.

BUDGET REVIEW
A. Budget Task Update – District Manager Jill Zarzeczny reported on the recent budget meetings with Jefferson County Commissioners and Jefferson County staff.
B. On-Going Budget Review – The Board revisited the District's funding projections and funding needs discussed during their October 28, 2015 Special Meeting. With that in mind, they reviewed their authority under RCW 89.08.400 to develop a structure of collecting revenue to support the District's ability to provide services to Jefferson County to promote the health, safety, and general welfare pursuant to RCW 89.08. With the assistance of Ms. Zarzeczny, the Board then reviewed WSCC District Operations Brief #10-2014 “Rates and Charges” and explored how a System of Rates and Charges may improve the District's ability to adequately provide services to the citizens of Jefferson County. They also discussed potential methods and costs of developing a System of Rates and Charges for the District. After discussion, Lige Christian made a motion to approve the concept of the Board pursuing a System of Rates and Charges for implementation in Jefferson County Conservation District. The motion was seconded by Roger Short. Discussion followed. There being no further discussion, the motion was approved by a unanimous vote.
C. Resolution No. 2015-011 – County Funding Contributions – The Board then reviewed the timeline associated with developing and implementing a System of Rates and Charges while staff, at the same time, continues to research and apply for existing and upcoming grant opportunities. To help address funding needs in 2016, the Board considered Resolution No. 2015-011. After consideration, Lige Christian made a motion to approve Resolution No. 2015-011 – County Funding Contributions, requesting a one-time increase in the 2016 Annual Funding Agreement with Jefferson County to $111,000.00 to more adequately support the programs and services necessary to meet the health, safety, and general welfare needs of greater Jefferson County; AND FURTHER, resolving to, in 2016, begin pursuing a System of Rates and Charges as a future and alternative source of funding to support continued and expanded programs and services provided by Jefferson County Conservation District to all of the citizens of Jefferson County. The motion was seconded by Mike McFadden. There being no additional discussion, the motion was approved by a unanimous vote. Chair Short will deliver a copy of Resolution No. 2015-011 to the Jefferson County Board of County Commissioners and the County Administrator. The Board and staff will continue to research the process for developing and implementing a System of Rates and Charges on behalf of the District.

REVIEW OF OFFICIAL ACTIONS
✓ The Board passed a motion approving the concept of the Board pursuing a System of Rates and Charges
Minutes
November 23, 2015 Special Meeting
Jefferson County Conservation District

for implementation in Jefferson County Conservation District.

The Board passed a motion approving Resolution No. 2015-011 – County Funding Contributions, requesting a one-time increase in the 2016 Annual Funding Agreement with Jefferson County to $111,000.00 to more adequately support the programs and services necessary to meet the health, safety, and general welfare needs of greater Jefferson County; AND FURTHER, resolving to, in 2016, begin pursuing a System of Rates and Charges as a future and alternative source of funding to support continued and expanded programs and services provided by Jefferson County Conservation District to all of the citizens of Jefferson County.

Time, Date, and Place of Next Meeting – The Board will meet again at their regular meeting on Wednesday, December 2, 2015 at the District Office located at 205 W Patison Street, in Port Hadlock, Washington.

Meeting Adjourned - There being no further business to discuss or transact, the meeting was adjourned at 4:32 p.m.

Minutes approved this 6th day of January, 2016.

Tracy Kier, Recording Secretary
Roger Short, Chair

Acronym List

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation
Ag/GMA = Agriculture/Growth Management Act
BMPs = Best Management Practices
BOCC = Board of County Commissioners
DOE = Department of Ecology
EQUIP = Environmental Quality Incentive Program
HCDO = Hood Canal Dissolved Oxygen Program
HCOSEG = Hood Canal Salmon Enhancement Group
IGDO = Intra Gravel Dissolved Oxygen
JCPH = Jefferson County Public Health
JCPW = Jefferson County Public Works
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding
MRSC = Municipal Research and Services Center of Washington
NFWS = National Fish & Wildlife Foundation
NORPRCD = North Olympic Peninsula Resource, Conservation and Development
RSC/RSF = Recreation & Conservation Office/Salmon Recovery Funding Board
WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew
WHIP = Wildlife Habitat Incenitve Program
WRP = Wetland Reserve Program
WSSC = Washington State Conservation Commission
WSU = Washington State University
SMP = Shoreline Management Plan
TSP = Technical Service Provider (contract with NRCS)
JLC = Jefferson Landworks Collaborative
WACD PMC = Wa. Assoc. of Cons. Districts Plant Material Center
PSP = Puget Sound Partnership

SAO = State Auditor’s Office
CAO = Critical Areas Ordinance
CREP = Conservation Reserve Enhancement Program
CASP = Critical Areas Stewardship Plan
FSA COC = Farm Service Agency, County Office Committee
FSA CED = Farm Service Agency, County Executive Director
CY or FY = Calendar Year / Fiscal Year
CCWF = Centennial Clean Water Funds
DOE funds)
NACD = National Association of Conservation Districts
JC/EDC = Jefferson County/Dept. of Community Development
JC EDC = Jeff. Co. Economic Development Council
JCCD = Jefferson County Conservation District

LJL = Jefferson Land Trust
NMP = Nutrient Management Plan
LWOG = Local Working Group
NOSC = North Olympic Salmon Coalition
TA = Technical Assistance
PUD#1 = Public Utility District #1
WACD = Washington Association Conservation Districts
NRCS = Natural Resources Conservation Service
WRIA 17 = Water Resources Inventory Area #17
HCW = Horses for Clean Water (also: Hood Canal Watershed)
WADE = Washington Association of District Employee
EPA = Environmental Protection Agency
USDA APHIS-ADC = United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
PSCD Caucus = Puget Sound Conservation District Caucus