



JEFFERSON COUNTY CONSERVATION DISTRICT
205 W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105 FAX (360) 385-4823

MINUTES OF THE JULY 30, 2018 SPECIAL MEETING

Call to Order: By Chair Al Latham at 4:06 p.m., 205 W Patison Street, Port Hadlock, Washington
Supervisors Present: Janet Aubin, Julie Boggs, Lige Christian, and Al Latham
Supervisors Excused: Glen Huntingford
Associate Supervisors Present: None
Staff Present: Al Cairns and Tracy Kier
Also Present: Sarah Spaeth, WSCC/Jefferson Land Trust

Purpose of the Special Meeting: Chair Latham announced that the purpose of the Special Meeting was to consider, and potentially take action on, the development, adoption, and implementation of a system of rates and charges pursuant to RCW 89.08.400(2). The Board may, or may not, take action on this subject at this meeting. Pursuant to RCW 42.30.080(3), no other subject will be discussed and no other business will be transacted at this meeting.

Review of July 23, 2018 Public Hearing – Public Comment: Chair Latham reported that the Public Hearing was conducted on July 23, 2018. During the Hearing, District Manager Al Cairns presented information on a proposed system of rates and charges for sustainable funding for the District. After the presentation at the Hearing, he answered questions from the audience, with the assistance of Chair Latham and Supervisor Lige Christian. Chair Latham informed the Board that no public comment was received for the record from those in attendance at the Public Hearing.

JCCD Resolution No. 2018-020 – Rates and Charges System Proposal: Mr. Cairns reviewed with the Board the process of a system of rates and charges as outlined in RCW 89.08.405. He also distributed to the Board the draft Rate Study Report dated July 12, 2018 issued by the FCS Group. Mr. Cairns then assisted the Board in their review of JCCD Resolution No. 2018.020. Discussion followed, during which Chair Latham recommended adding the sentence “The District Manager will coordinate his actions taken under this Resolution with the JCCD Board of Supervisors” as the last sentence under Section 4 on page 5 of JCCD Resolution No. 2018.020. After discussion, ***Lige Christian made a motion to adopt JCCD Resolution No. 2018.020 with the addition of the sentence “The District Manager will coordinate his actions taken under this Resolution with the JCCD Board of Supervisors” added as the last sentence under Section 4 on page 5; AND FURTHER, to direct the District Manager to present JCCD Resolution No. 2018.020 to Jefferson County via the Jefferson County Administrator, with the proviso that the District Manager will report back to the JCCD Board of Supervisors any suggested rate application change and/or rate variation to any specific tax payer, with an explanation as to what the suggested rate change and/or variation should be if it is going to be different from the established schedule. The motion was seconded by Julie Boggs. Discussion followed. There being no further discussion, the motion was approved by a unanimous vote.*** Mr. Cairns distributed to the Board a copy of his proposed letter, dated July 31, 2018, addressed to County Administrator Philip Morley.

JCCD Resolution No. 2018-021 – Rates and Charges System Appeals Process: With the assistance of Mr. Cairns, the Board reviewed proposed JCCD Resolution No. 2018-021. No action was taken at this time, pending additional review.

Review of Official Actions:


- ✓ The Board passed a motion adopting JCCD Resolution No. 2018.020 with the addition of the sentence “The District Manager will coordinate his actions taken under this Resolution with the JCCD Board of Supervisors” added as the last sentence under Section 4 on page 5; AND FURTHER, directing the District

Manager to present JCCD Resolution No. 2018.020 to Jefferson County via the Jefferson County Administrator, with the proviso that the District Manager will report back to the JCCD Board of Supervisors any suggested rate application change and/or rate variation to any specific tax payer, with an explanation as to what the suggested rate change and/or variation should be if it is going to be different from the established schedule.

Time, Date, and Place of Next Meeting: The Board will meet again at their regular meeting scheduled for Wednesday, August 1, 2018, at 3:30 p.m. at the District Office located at 205 W Patison Street in Port Hadlock, Washington.

Adjournment: There being no further discussion or business to transact, the Special Meeting was adjourned at 4:40 p.m.

Minutes approved this 5th day of September, 2018.


 Tracy Kier, Recording Secretary


 Al Latham, Chair

Acronym List

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation	SAO – State Auditor's Office
Ag/GMA = Agriculture/Growth Management Act	CAO – Critical Areas Ordinance
BMPs = Best Management Practices	CREP = Conservation Reserve Enhancement Program
BOCC = Board of County Commissioners	CASP = Critical Areas Stewardship Plan
DOE = Department of Ecology	FSA COC = Farm Service Agency, County Office Committee
EQIP = Environmental Quality Incentive Program	FSA CED = Farm Service Agency, County Executive Director
HCDOP = Hood Canal Dissolved Oxygen Program	CY or FY= Calendar Year / Fiscal Year
HCSEG = Hood Canal Salmon Enhancement Group	CCWF – Centennial Clean Water Funds (DOE funds)
IGDO= Intra Gravel Dissolved Oxygen	NACD = National Association of Conservation Districts
JCPH= Jefferson County Public Health	JC/DCD = Jefferson County/Dept. of Community Development
JCPW= Jefferson County Public Works	JC EDC = Jeff. Co. Economic Development Council
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding	JCCD = Jefferson County Conservation District
MRSC = Municipal Research and Services Center of Washington	JLT = Jefferson Land Trust
NFWF= National Fish & Wildlife Foundation	NMP = Nutrient Management Plan
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development	LWG = Local Working Group
RCO/SRFB= Recreation & Conservation Office/Salmon Recovery Funding Board	NOSC = North Olympic Salmon Coalition
WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew	TA = Technical Assistance
WHIP = Wildlife Habitat Incentive Program	PUD#1 = Public Utility District #1
WRP = Wetland Reserve Program	WACD = Washington Association Conservation Districts
WSCC = Washington State Conservation Commission	NRCS = Natural Resources Conservation Service
WSU = Washington State University	WRIA 17 = Water Resources Inventory Area #17
SMP = Shoreline Management Plan	HCW = Horses for Clean Water (also: Hood Canal Watershed)
TSP = Technical Service Provider (contract with NRCS)	WADE = Washington Association of District Employees
JLC - Jefferson Landworks Collaborative	EPA = Environmental Protection Agency
WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center	USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
PSP = Puget Sound Partnership	PSCD Caucus= Puget Sound Conservation District Caucus
JCNWCB = Jefferson County Noxious Weed Control Board	