



**JEFFERSON COUNTY CONSERVATION DISTRICT**

205 W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105 FAX (360) 385-4823

**MINUTES OF THE NOVEMBER 16, 2018 SPECIAL MEETING**

**Call to Order:** By Chair Al Latham at 8:10 a.m., 205 W Patison Street, Port Hadlock, Washington

**Supervisors Present:** Janet Aubin, Glen Huntingford, and Al Latham

**Supervisors Excused:** Lige Christian and Julie Boggs

**Associate Supervisors Present:** None

**Staff Present:** Al Cairns and Tracy Kier

**Also Present:** None

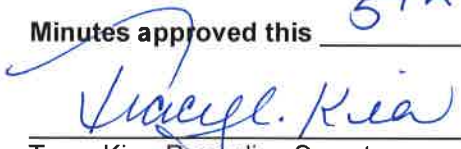
**Purpose of the Special Meeting:** Chair Al Latham announced that the purpose of the Special Meeting was to receive, discuss, and potentially take action on the resignation of a Board Supervisor. The Board may, or may not, elected to take action on this subject at this meeting. Pursuant to RCW 42.30.080(3), no other subject will be discussed and no other business will be transacted at this meeting.

**Resignation of Board Supervisor:** With assistance from staff, and as outlined in the WSCC Election and Appointment Procedures Manual, the Board reviewed the resignation procedures and requirements of appointed Board Supervisors, the vacancy and replacement procedures for mid-term appointed Board Supervisors, the advertising and application procedures for the mid-appointment of an appointed Board Supervisor, and applicant requirements for appointed Board Supervisor positions. After review and discussion, *Janet Aubin made a motion to direct Office Manager Tracy Kier to publically advertise a Notice of Open, Mid-Term Appointed Board Supervisor Position, with an application period of not less than twenty-eight (28) days, should the Board of Supervisors receive a resignation of an appointed Board Supervisor position. The motion was seconded by Glen Huntingford. Discussion followed. There being no further discussion, the motion was approved by a unanimous vote.*

Glen Huntingford then delivered to the Board a letter of resignation dated November 16, 2018, resigning his appointed Board Supervisor position effective immediately.

**Meeting Adjourned:** There no longer being a quorum of the Board, the meeting was immediately adjourned at 8:25 a.m.

Minutes approved this 5<sup>th</sup> day of December, 2018.

  
\_\_\_\_\_  
Tracy Kier, Recording Secretary

  
\_\_\_\_\_  
Al Latham, Chair

**Acronym List**

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation	SAO – State Auditor’s Office
Ag/GMA = Agriculture/Growth Management Act	CAO – Critical Areas Ordinance
BMPs = Best Management Practices	CREP = Conservation Reserve Enhancement Program
BOCC = Board of County Commissioners	CASP = Critical Areas Stewardship Plan
DOE = Department of Ecology	FSA COC = Farm Service Agency, County Office Committee
EQIP = Environmental Quality Incentive Program	FSA CED = Farm Service Agency, County Executive Director
HCDOP = Hood Canal Dissolved Oxygen Program	CY or FY= Calendar Year / Fiscal Year

**Minutes  
November 16, 2018 Special Meeting  
Jefferson County Conservation District**

HCSEG = Hood Canal Salmon Enhancement Group	CCWF – Centennial Clean Water Funds (DOE funds)
IGDO= Intra Gravel Dissolved Oxygen	NACD = National Association of Conservation Districts
JCPH= Jefferson County Public Health	JC/DCD = Jefferson County/Dept. of Community Development
JCPW= Jefferson County Public Works	JC EDC = Jeff. Co. Economic Development Council
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding	JCCD = Jefferson County Conservation District
MRSC = Municipal Research and Services Center of Washington	JLT = Jefferson Land Trust
NFWF= National Fish & Wildlife Foundation	NMP = Nutrient Management Plan
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development	LWG = Local Working Group
RCO/SRFB= Recreation & Conservation Office/Salmon Recovery Funding Board	NOSC = North Olympic Salmon Coalition
WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew	TA = Technical Assistance
WHIP = Wildlife Habitat Incentive Program	PUD#1 = Public Utility District #1
WRP = Wetland Reserve Program	WACD = Washington Association Conservation Districts
WSCC = Washington State Conservation Commission	NRCS = Natural Resources Conservation Service
WSU = Washington State University	WRIA 17 = Water Resources Inventory Area #17
SMP = Shoreline Management Plan	HCW = Horses for Clean Water (also: Hood Canal Watershed)
TSP = Technical Service Provider (contract with NRCS)	WADE = Washington Association of District Employees
JLC - Jefferson Landworks Collaborative	EPA = Environmental Protection Agency
WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center	USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
PSP = Puget Sound Partnership	PSCD Caucus= Puget Sound Conservation District Caucus
JCNWCB = Jefferson County Noxious Weed Control Board	