



JEFFERSON COUNTY CONSERVATION DISTRICT
205C W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105

MINUTES OF THE MARCH 22, 2022 SPECIAL MEETING

Call to Order: By Chair Al Latham at 10:09 a.m., GoToMeeting at 1-877-309-2073, Code No. 294-889-469

Supervisors Present: Julie Boggs, Lige Christian, Laurie Hannan, and Al Latham

Supervisors Excused: One Appointed Board Position Vacant

Associate Supervisors Present: None

Staff Present: Sierra Young and Tracy Kier

Meeting Format: Due to the COVID-19 pandemic, the Board held their special meeting remotely via GoToMeeting at 1-877-309-2073, Access Code 294-889-469, with public comment available through the District's email address at info@jeffersoncd.org, as noted on the Agenda and posted in advance on the District's website and office building. Acting as the meeting facilitator, Chair Latham welcomed everyone to the meeting. During the meeting, Conservation Planner Sierra Young monitored the info@jeffersoncd.org for public comment.

Purpose of the Special Meeting: Chair Latham announced that the purpose of the special meeting was to discuss, and potentially take action on, the BI-21-23 WSCC Natural Resource Investments Project No. 2021.02, and the 2022 employee evaluation process. No other business would be discussed or transacted in this meeting.

BI-21-23 WSCC Natural Resource Investments Project No. 2021.02: With the assistance of Conservation Planner Sierra Young, the Board reviewed the Contract for Cost Share Funds for BI21-23 WSCC Natural Resource Investments Project No. 2021.02. Sierra Young explained the practice measures and costs proposed. After review and discussion, ***Supervisor Lige Christian made a motion to approve the Contract for Cost Share Funds for BI21-23 WSCC Natural Resource Investments Project No. 2021.02; AND FURTHER, to grant Chair Latham the authority to sign the Contract on behalf of the Board. The motion was seconded by Supervisor Julie Boggs. There being no further discussion, the motion was approved by a unanimous vote.***

2022 Employee Evaluation Process: Chair Latham announced that the Board was going into Executive Session pursuant to RCW 42.30.110(1)(g), for the purpose of reviewing the performance of a public employee(s). He stated that the Executive Session would last until 11:00 a.m., unless extended by public announcement of the Board Chair or Acting Chair, and that no actions would be taken by the Board during the Executive Session. The Board may, or may not, elect to take action after the Executive Session.

The Board went into Executive Session at 10:12 a.m. At 11:00 a.m., Chair Latham reconvened the special meeting and announced that the Executive Session would be extended to 11:30 a.m. The Board went back into Executive Session at 11:01 a.m. At 11:30 a.m., the Board reconvened the special meeting. The Board discussed options for conducting another special meeting to continue the process of conducting the 2022 employee evaluations. After discussion, ***Supervisor Christian made a motion to hold a special meeting, on a date to be determined, for the purpose of reviewing the performance of a public employee(s). The motion was seconded by Supervisor Laurie Hannan. There being no further discussion, the motion was approved by a unanimous vote.***

Sierra Young noted there were no public comments received by the Board via info@jeffersoncd.org.

Review of Official Actions:

- ✓ The Board passed a motion approving the Contract for Cost Share Funds for BI21-23 WSCC Natural Resource Investments Project No. 2021.02; AND FURTHER, granting Chair Latham the authority to sign the Contract on behalf of the Board.
- ✓ The Board passed a motion to hold a special meeting, on a date to be determined, for the purpose of reviewing the performance of a public employee(s).

Time, Date, and Place of Next Meeting: The next regular meeting of the Board will be held on April 6, 2022 at 3:30 p.m. Information regarding in-person and/or remote access attendance options will be listed on the Board's April 6, 2022 Agenda and posted in advance on the District office building located at 205C W Patison Street in Port Hadlock, Washington, and on the District's website at www.jeffersoncd.org.

Meeting Adjourned: *There being no further business to discuss or transact, Supervisor Hannan made a motion to adjourn the meeting. The motion was seconded by Supervisor Boggs. There being no discussion, the motion was approved by a unanimous vote, and the meeting was adjourned at 11:34 a.m.*

Minutes approved this 15th day of June, 2022.


 Recorded and Transcribed by: Tracy Kier


 Al Latham, Chair

Acronym List

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation	SAO – State Auditor's Office
Ag/GMA = Agriculture/Growth Management Act	CAO – Critical Areas Ordinance
BMPs = Best Management Practices	CREP = Conservation Reserve Enhancement Program
BOCC = Board of County Commissioners	CASP = Critical Areas Stewardship Plan
DOE = Department of Ecology	FSA COC = Farm Service Agency, County Office Committee
EQIP = Environmental Quality Incentive Program	FSA CED = Farm Service Agency, County Executive Director
HCDOP = Hood Canal Dissolved Oxygen Program	CY or FY= Calendar Year / Fiscal Year
HCSeg = Hood Canal Salmon Enhancement Group	CCWF – Centennial Clean Water Funds (DOE funds)
IGDO= Intra Gravel Dissolved Oxygen	NACD = National Association of Conservation Districts
JCPH= Jefferson County Public Health	JC/DCD = Jefferson County/Dept. of Community Development
JCPW= Jefferson County Public Works	JC EDC = Jeff. Co. Economic Development Council
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding	JCCD = Jefferson County Conservation District
MRSC = Municipal Research and Services Center of Washington	JLT = Jefferson Land Trust
NFWF= National Fish & Wildlife Foundation	NMP = Nutrient Management Plan
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development	LWG = Local Working Group
RCO/SRFB= Recreation & Conservation Office/Salmon Recovery Funding Board	NOSC = North Olympic Salmon Coalition
WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew	TA = Technical Assistance
WHIP = Wildlife Habitat Incentive Program	PUD#1 = Public Utility District #1
WRP = Wetland Reserve Program	WACD = Washington Association Conservation Districts
WSCC = Washington State Conservation Commission	NRCS = Natural Resources Conservation Service
WSU = Washington State University	WRIA 17 = Water Resources Inventory Area #17
SMP = Shoreline Management Plan	HCW = Horses for Clean Water (also: Hood Canal Watershed)
TSP = Technical Service Provider (contract with NRCS)	WADE = Washington Association of District Employees
JLC - Jefferson Landworks Collaborative	EPA = Environmental Protection Agency
WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center	USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
PSP = Puget Sound Partnership	PSCD Caucus= Puget Sound Conservation District Caucus
JCNWCB = Jefferson County Noxious Weed Control Board	