



**JEFFERSON COUNTY CONSERVATION DISTRICT**  
205C W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105

**MINUTES OF THE JULY 20, 2021 SPECIAL MEETING**

**Call to Order:** By Supervisor/Chair Al Latham at 3:00 p.m., GoToMeeting at 1-877-309-2073, Code No. 173-513-341  
**Supervisors Present:** Julie Boggs, Laurie Hannan, and Al Latham  
**Supervisors Excused:** Janet Aubin and Lige Christian  
**Associate Supervisors Present:** None  
**Staff Present:** Joe Holtrop and Tracy Kier  
**Also Present:** None

**Meeting Format:** Due to the COVID-19 pandemic, the Board held their special meeting remotely via GoToMeeting (phone number and code above), as noted on the Agenda and posted in advance on the District's website and office building. Supervisor/Chair Latham welcomed those attending the meeting.

**Purpose of the Special Meeting:** Supervisor/Chair Latham announced that the purpose of the special meeting was to discuss, and potentially take action on, an Interlocal Agreement between Clallam Conservation District and Jefferson County Conservation District. He stated that no other business would be discussed or transacted in the meeting.

**Interlocal Agreement Between Clallam Conservation District and Jefferson County Conservation District:** Supervisor/Chair Latham provided a brief history of the purpose and development of the Interlocal Agreement to share Jefferson County Conservation District's District Manager with Clallam Conservation District. The Board reviewed the recent changes to the Agreement proposed by Clallam Conservation District. Discussion followed, after which **Supervisor Julie Boggs made a motion to approve the Interlocal Agreement between Clallam Conservation District and Jefferson County Conservation District with the recent changes proposed by Clallam Conservation District; AND FURTHER, to grant Supervisor/Chair Al Latham the authority to sign the Agreement on behalf of the Board. The motion was seconded by Supervisor Laurie Hannan. There being no discussion, the motion was approved by a unanimous vote.**

**Review of Official Actions:**

- ✓ **The Board passed a motion approving the Interlocal Agreement between Clallam Conservation District and Jefferson County Conservation District with the recent changes proposed by Clallam Conservation District; AND FURTHER, to grant Supervisor/Chair Al Latham the authority to sign the Agreement on behalf of the Board.**

**Time, Date, and Place of Next Meeting:** The next regular meeting of the Board will be held on August 4, 2021 at 3:30 p.m. The Board will offer in-person and remote access attendance options to their August 4, 2021 regular meeting. Information regarding in-person and remote access attendance options will be listed on the Board's August 4, 2021 Agenda, and posted in advance on the District office building located at 205C W Patison Street in Port Hadlock, Washington, and on the District's website at [www.jeffersoncd.org](http://www.jeffersoncd.org).

**Meeting Adjourned:** *There being no further business to discuss or transact, Supervisor Hannan made a motion*

*to adjourn the meeting. The motion was seconded by Supervisor Boggs. There being no discussion, the motion was approved by a unanimous vote, and the meeting was adjourned at 3:06 p.m.*

Minutes approved this 8<sup>th</sup> day of September, 2021.

  
 Tracy Kier, Recording Secretary

  
 Al Latham, Chair

**Acronym List**

|   |   |
|---|---|
| AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation | SAO – State Auditor’s Office  |
| Ag/GMA = Agriculture/Growth Management Act                                | CAO – Critical Areas Ordinance  |
| BMPs = Best Management Practices  | CREP = Conservation Reserve Enhancement Program   |
| BOCC = Board of County Commissioners                                      | CASP = Critical Areas Stewardship Plan  |
| DOE = Department of Ecology   | FSA COC = Farm Service Agency, County Office Committee  |
| EQIP = Environmental Quality Incentive Program                            | FSA CED = Farm Service Agency, County Executive Director  |
| HCDOF = Hood Canal Dissolved Oxygen Program                               | CY or FY= Calendar Year / Fiscal Year   |
| HCSEG = Hood Canal Salmon Enhancement Group                               | CCWF – Centennial Clean Water Funds (DOE funds)   |
| IGDO= Intra Gravel Dissolved Oxygen                                       | NACD = National Association of Conservation Districts   |
| JCPH= Jefferson County Public Health                                      | JC/DCD = Jefferson County/Dept. of Community Development  |
| JCPW= Jefferson County Public Works                                       | JC EDC = Jeff. Co. Economic Development Council   |
| MOA/MOU = Memorandum of Agreement, Memorandum of Understanding            | JCCD = Jefferson County Conservation District   |
| MRSC = Municipal Research and Services Center of Washington               | JLT = Jefferson Land Trust  |
| NFWF= National Fish & Wildlife Foundation                                 | NMP = Nutrient Management Plan  |
| NOPRC&D = North Olympic Peninsula Resource, Conservation and Development  | LWG = Local Working Group   |
| RCO/SRFB= Recreation & Conservation Office/Salmon Recovery Funding Board  | NOSC = North Olympic Salmon Coalition   |
| WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew        | TA = Technical Assistance   |
| WHIP = Wildlife Habitat Incentive Program                                 | PUD#1 = Public Utility District #1  |
| WRP = Wetland Reserve Program   | WACD = Washington Association Conservation Districts  |
| WSCC = Washington State Conservation Commission                           | NRCS = Natural Resources Conservation Service   |
| WSU = Washington State University   | WRIA 17 = Water Resources Inventory Area #17  |
| SMP = Shoreline Management Plan   | HCW = Horses for Clean Water (also: Hood Canal Watershed)   |
| TSP = Technical Service Provider (contract with NRCS)                     | WADE = Washington Association of District Employees   |
| JLC - Jefferson Landworks Collaborative                                   | EPA = Environmental Protection Agency   |
| WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center            | USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control |
| PSP = Puget Sound Partnership   | PSCD Caucus= Puget Sound Conservation District Caucus   |
| JCNWCB = Jefferson County Noxious Weed Control Board                      |   |