



JEFFERSON COUNTY CONSERVATION DISTRICT
205C W. Patison St., Port Hadlock, WA 98339 - Phone (360) 385-4105

MINUTES OF THE JANUARY 19, 2023 SPECIAL MEETING

Call to Order: By Chair Al Latham at 12:30 p.m., GoToMeeting at 1-866-899-4679, Access Code 662-710-773

Supervisors Present: Julie Boggs, Lige Christian, Laurie Hannan, and Al Latham

Supervisor Vacancies: One Elected Board Supervisor Position Vacant

Supervisors Excused: N/A

Associate Supervisors Present: None

Associate Supervisors Excused: Erik Kingfisher

Staff Present: Sierra Young, Tracy Kier, and Joe Holtrop

Also Present: Kara Cardinal, Strait ERN

Meeting Format: The Board held their special meeting in person at the Jefferson County Conservation District office in Port Hadlock, Washington and remotely via GoToMeeting at 1-866-899-4679, Access Code 662-710-773, with public comment available in person, remotely on-line, and through the District's email address at info@jeffersoncd.org, as noted on the Agenda and posted in advance on the District's website and office building. Acting as the meeting facilitator, Chair Al Latham welcomed everyone to the meeting. During the meeting, Conservation Planner Sierra Young monitored the info@jeffersoncd.org for public comment.

Purpose of the Special Meeting: Chair Latham announced that the purpose of the special meeting was to discuss, and potentially take action on, the BI21-23 WSCC Salmon Recovery Funding Project No. 2022.05 – Public Works Contract and the Puget Sound Conservation District Caucus – Restore Puget Sound Signs Sponsorship. He stated that no other business would be discussed or transacted in this meeting.

Public Comment: Chair Latham called for public comment. No public comments were received.

BI21-23 WSCC Salmon Recovery Funding Project No. 2022.05 – Public Works Contract: Conservation Planner Sierra Young assisted the Board in their review of the Public Works Contract for the Salmon Recovery Funding project under Project No. 2022.05. Discussion included, but was not necessarily limited to, services to be performed and compensation. A discussion about quotes followed, after which ***Supervisor Lige Christian made a motion to approve the Public Works Contract with Windle Excavation, LLC for the fencing project under BI21-23 WSCC Salmon Recovery Funding Project No. 2022.05. The motion was seconded by Vice-Chair Julie Boggs. There being no discussion, the motion was approved by a unanimous vote.***

Puget Sound Conservation District Caucus – Restore Puget Sound Signs Sponsorship: District Manager Joe Holtrop assisted the Board in their review of a sponsorship proposal to replace environmental signs located near shorelines to promote the restoration of Puget Sound. A discussion about signage locations, sponsorship acknowledgment, and costs followed. At end of the discussion, ***Supervisor Laurie Hannan made a motion to approve participation in the replacement of Restore Puget Sound signage, with a one-time contribution not to exceed***

\$350.00. The motion was seconded by Supervisor Christian. There being no discussion, the motion was approved by a unanimous vote.

REVIEW OF OFFICIAL ACTIONS

- ✓ The Board passed a motion approving the Public Works Contract with Windle Excavation, LLC for the fencing project under BI21-23 WSCC Salmon Recovery Funding Project No. 2022.05.
- ✓ The Board passed a motion approving participation in the replacement of Restore Puget Sound signage, with a one-time contribution from the District not to exceed \$350.00.

Time, Date, and Place of Next Meeting: The next meeting of the Board will be held on February 1, 2023 at 3:30 p.m. at the Jefferson County Library in Port Hadlock. Information regarding in-person meeting location and remote access attendance options will be listed on the Board's February 1, 2023 Agenda and posted in advance on the District office building located at 205C W Patison Street in Port Hadlock, Washington, and on the District's website at www.jeffersoncd.org.

Meeting Adjourned: There being no further business to discuss or transact, *Supervisor Christian made a motion to adjourn the meeting at 12:42 p.m. The motion was seconded by Supervisor Hannan. There being no discussion, the motion was approved by a unanimous vote.*

Minutes approved this 1st day of February, 2023.



Recorded by: Tracy Kier



Al Latham, Chair

Acronym List

AFO/CAFO = Animal Feeding Operation/Concentrated Animal Feeding Operation	SAO – State Auditor's Office
Aq/GMA = Agriculture/Growth Management Act	CAO – Critical Areas Ordinance
BMPs = Best Management Practices	CREP = Conservation Reserve Enhancement Program
BOCC = Board of County Commissioners	CASP = Critical Areas Stewardship Plan
DOE = Department of Ecology	FSA COC = Farm Service Agency, County Office Committee
EQIP = Environmental Quality Incentive Program	FSA CED = Farm Service Agency, County Executive Director
HCDOP = Hood Canal Dissolved Oxygen Program	CY or FY= Calendar Year / Fiscal Year
HCSEG = Hood Canal Salmon Enhancement Group	CCWF – Centennial Clean Water Funds (DOE funds)
IGDO= Intra Gravel Dissolved Oxygen	NACD = National Association of Conservation Districts
JCPH= Jefferson County Public Health	JC/DCD = Jefferson County/Dept. of Community Development
JCPW= Jefferson County Public Works	JC EDC = Jeff. Co. Economic Development Council
MOA/MOU = Memorandum of Agreement, Memorandum of Understanding	JCCD = Jefferson County Conservation District
MRSC = Municipal Research and Services Center of Washington	JLT = Jefferson Land Trust
NFWF= National Fish & Wildlife Foundation	NMP = Nutrient Management Plan
NOPRC&D = North Olympic Peninsula Resource, Conservation and Development	LWG = Local Working Group
RCO/SRFB= Recreation & Conservation Office/Salmon Recovery Funding Board	NOSC = North Olympic Salmon Coalition
WCC Intern/WCC Crew = Washington Conservation Corps Intern or Crew	TA = Technical Assistance
WHIP = Wildlife Habitat Incentive Program	PUD#1 = Public Utility District #1
WRP = Wetland Reserve Program	WACD = Washington Association Conservation Districts
WSCC = Washington State Conservation Commission	NRCS = Natural Resources Conservation Service
WSU = Washington State University	WRIA 17 = Water Resources Inventory Area #17
SMP = Shoreline Management Plan	HCW = Horses for Clean Water (also: Hood Canal Watershed)
TSP = Technical Service Provider (contract with NRCS)	WADE = Washington Association of District Employees
JLC - Jefferson Landworks Collaborative	EPA = Environmental Protection Agency
WACD PMC – Wa. Assoc. of Cons. Districts Plant Material Center	USDA APHIS-ADC-United States Dept. of Agriculture Animal Plant Health Inspection Services – Animal Damage Control
PSP = Puget Sound Partnership	PSCD Caucus= Puget Sound Conservation District Caucus
JCNWCB = Jefferson County Noxious Weed Control Board	